

PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No 7/ Inventory Committee/ 2025-26 dated: 20-05-2025

Sub: SWR GDC (G) Kanchikacherla – Constitution of the Inventory Committee - for the year of 2025-26 – Regarding.

ORDER

The Principal is pleased to constitute the **Inventory Committee** for the year of 2025- 26 to conduct physical Inventory of Properties, Equipments and supplies, Materials, etc..., In the intuition to list out all the Items (Equipment/ Properties). The Committee is

- To verify existence of properties & Equipment
- To validate stock level/count of on stockpiled item:
- To reconcile and prepare reports of discrepancies between physical count and properties records.

The Committee is responsible for the actual count and in ascertaining the existence of all properties/equipment and supplies and materials on stock and has to submit Inventory Reports

S.No	Committee	Name
1	Co- Ordinator	Dr. K. Balakrishna
2	Members	Dr. P. Dr. K.Sudha rani
		Smt. Lavanya A.L
		Dr. K. Sudha Rani
		Smt. P. Sadhana

Principal

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Teaching Staff

Non- Teaching Staff

**PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G),
KANCHIKAHERLA**

Present: Dr. V. Neeraja, M.Sc.,Ph.D

Procs RC No 3/ College Committees/2025-26

Dated: 21-06-2025

Sub:- SWR GDC (G), Kanchikacherla – Constitution of the various Committees – For the year of 2025 -26 – Regarding.

ORDER

The Principal is pleased to constitute the following committee to enhance the quality of education in the institution for the year of 2025-26. All the Teaching & Non- Teaching Staff are instructed to carry assigned work in time to improve the institutional values.

	Vice – Principal	Dr. K.Balakrishna
1	IQAC	Coordinator: Sri. M. Aruna Members: All the Teaching & Non – Teaching Staff, 1.Ujwala Keerthi -III B.Sc2..Sanjana -II B.Com
2	Admission Committee	Coordinator: Dr. K. Balakrishna Members: All the Staff Members
3	Warden	Rotation System : Monthly One Lecturer will be Incharge for the Hostel (as per Proc Rc.No. CSEOMIS (MIS)/24/2018 – SA (CS)-KCO)
4	Discipline Committee	Coordinator: Dr. K. Sudharani Members: Smt. P.S. Satyavani, Dr. K. Sudharani, O.Suvarna ,M.Divya jayaprakash & Non – Teaching Staff, 2 Students
5	Anti Ragging Cell	Coordinator: Dr.T.Naga Lakshmi Members: Smt. P.S. Satyavani, Dr. K. Sudharani, Dr. Y. Sumithra & Non – Teaching Staff, 2 Students
6	Budget Committee	Coordinator: Dr. K. Balakrishna Members: All the Teaching & Non – Teaching Staff, 2 Students
7	JKC/ELL	Coordinator: Dr. Y. Sumithra Members: Smt. P.S. Satyavani, Dr. K. Sudharani, Non – Teaching Staff, 2 Students
8	Virtual & Digital Classroom	Coordinator: Lavanya A.L. Members: All the Teaching & Non – Teaching Staff, 2 Students
9	Mana TV & LMS	Coordinator: Smt. P.S. Satyavani Members: Non – Teaching Staff, 2 Students
10	Library incharge	Coordinator: Sri M.Aruna

		Members: Smt. P.S. Satyavani, Dr. K. Sudharani, ,
11	Nadu Nedu/ RUSA	Coordinator: Dr. K. Balakrishna Members: All the Teaching & Non – Teaching Staff, 2 Students
12	Women Empowerment Cell & ICC (Internal complaints Committee)	Coordinator: Dr. P. Dr.K.Sudharani Members: All the Teaching & Non – Teaching Staff, 2 Students
13	Student Mentoring system Class Mentors/ counsellors	Coordinator: Dr. T.Naga Lakshmi Members: Smt. P.S. Satyavani, Dr. K. Sudharani, Smt. Lavanya.A.L, Sri.M. Aruna
14	(A) Internal Examination : (B) External Examinations:	Coordinator: Sri. M. Aruna Members: All the Teaching & Non – Teaching Staff, 2 Students
15	Career guidelines cell/centre for capacity building: / quiz / debates / elocution / essay writing / other competitions and coaching (weekends) for PG entrance etc.,	Coordinator: Dr. T.Naga Lakshmi Members: Dr. K. Balakrishna, Sri. P.N.V. Prasada Rao
16	Co-curricular – Seminars / field trips / study projects / Medical Campus District / Zonal seminars / work shops	Coordinator: AL Lavanya Members : SmtO.Suvarna , SmtG.Sandhya
17	Study HRS and assignments:	Coordinator: Dr. K. Balakrishna Members: All the Teaching & Non – Teaching Staff
18	Stock Verification	All the Teaching & Non – Teaching Staff
19	Finance and purchase committee	Coordinator: Dr. K. Balakrishna Members: Sri. M. Aruna, Dr. P. Dr.K.Sudharani, Smt. Lavanya.A.L
20	Jnana Bhumi	Coordinator: Smt. Lavanya.A.L Members:,Smt M.Divya Jayaprakash , SmtO.Suvarna
21	Red Ribbon Club	Coordinator: Dr. K. Sudharani Members:, Smt. P.S. Satyavani, O.Suvarna
22	Consumer Club	Coordinator: Dr. P. Dr.K.Sudharani Members: P.S. Satyavani, Dr. K. Sudharani, Kmu.M. Shobha Rani, Smt O.Suvarna
23	Commerce Association	Coordinator: Dr. P. Dr.K.Sudharani Members: All the Teaching & Non – Teaching Staff
24	Cultural Activities – Singing/ Dancing / karate / Painting etc.,	Coordinator: Dr. K. Balakrishna Members: Smt. M. Jyothi, Lavanya A.L., Kmu.M. Shobha Rani
25	N.S.S.	Coordinator, Lavanya A.L., Members: Dr.T.Naga lakshmi
26	Faculty Forum	Coordinator: Dr. K. Sudharani Members: P.S.Satyavani
27	Restructured / Special Fee	Coordinator: Sri. M. Aruna Members: All the Teaching & Non – Teaching Staff
28	Sports & Games	Coordinator: Smt. P.S. Satyavani Members: Dr. K. Sudharani Dr. Y. Sumithra & Non – Teaching Staff, 2 Students

29	Nucleus (APSCHE)	Coordinator: Dr. K. Balakrishna Members: Dr. K. Sudharani, Dr. P. Dr.K.Sudharani, Dr. Y. Sumithra, Smt. P.S. Satyavani, Smt. Lavanya . A. L., , Sri. M. Aruna, Smt. M. Jyothi,
30	Aajadi ka Amruth Mahotsav	Coordinator: Dr. K. Balakrishna Members: Kmu.M. Shobha Rani, Sri. P.N.V. Prasada Rao, Dr. Y. Sumithra, Lavanya A.L.

V. Neeraj

PRINCIPAL

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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No. 8/Diet Committee/ 2025-26 dated: 11-11-2025

Sub: SWR GDC (G) Kanchikacherla – Constitution of the **Diet** Committee - for the year of 2025- 26
.Regarding

ORDER

The Principal is pleased to constitute the **Diet Committee** for the year of 2021- 22 to check the Quality of Diet. The Committee is give below

S.No	Committee	Name
1	Co- Ordinator	Dr. T.Naga Lakshmi
		Smt P.S.Satyavani
		Smt. P. Sadhana
		Smt O.Suvarna



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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No.9/Cleaning Committee/ 2025-26 dated: 16-11-2025

Sub: SWR GDC (G) Kanchikacherla – Constitution of the **Cleaning** Committee – for the year of of 2025- 26 regarding

ORDER

The Principal is pleased to constitute the **Cleaning Committee** for the year of 2021- 22 to check the Quality of Diet. The Committee is give below

S.No	Committee	Name
1	Co- Ordinator	Dr.P.Dr.K.Sudharani
2	Members	Smt.M.Jyothi
		Smt P.S.Satyavani
		Sri Sk.Abid

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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No. 10/Diet Committee/ 2025-26 dated: 16-11-2025

Sub: SWR GDC (G) Kanchikacherla – Constitution of the **Students IN & OUT Permission Committee** - for the year of 2025- 26 – Regarding.

ORDER

The Principal is pleased to constitute the **Students IN & OUT Permission Committee** for the year of 2021- 22 to check the Quality of Diet. The Committee is give below

S.No	Committee	Name
1	Co- Ordinator	Smt AL Lavanya
2	Members	Dr.K.Sudharani
		Smt P.S.Satyavani
		Sri A.Srinivasa Rao
		Sri Sk.Abid



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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No. 11/Time Table Committee/ 2025-26 dated: 20-11-2025

Sub: SWR GDC (G) Kanchikacherla – Constitution of the **Time Table Committee** - for the year of 2025- 26 .Regarding

ORDER

The Principal is pleased to constitute the **Time Table Committee** for the year of 2021- 22 to prepare Academic time table. The Committee is give below

S.No	Committee	Name
1	Co- Ordinator	Smt. AL Lavanya
2	Members	Dr.P.Dr.K.Sudharani
		Dr. K. Sudha Rani
		Sri. M. Aruna
		Sri. P.N.V. Prasada Rao

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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No. 12/Income Tax Committee/ 2025-26 dated: 14-02-2025

Sub: SWR GDC (G) Kanchikacherla – Constitution of the **Income Tax Committee** - for the year of 2025- 26 .Regarding

ORDER

The Principal is pleased to constitute the **Income Tax Committee** for the year of 2021- 22 to Verify Income Tax forms. The Committee is give below

S.No	Committee	Name of the Lecturers
1	Co- Ordinators	Dr. K.Sudha rani
2	Members	Smt .O.Suvarna
3		Smt. Lavanya A.L
4		Smt P.Sadhana



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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No. 14/Recruitment of Guest faculty Committee/ 2025-26 dated: 22-02-2025

Sub: SWR GDC (G) Kanchikacherla – Constitution of the **Recruitment of Guest faculty Committee** - for the year of of 2025- 26 .Regarding

ORDER

The Principal is pleased to constitute the **Recruitment of Guest faculty Committee** for the year of 2021- 22 to to recruit guest faculty. Interview is conduct on 24-02-2022 at room no. 307 @4.00pm. The Committee is give below

S.No	Committee	Name of the Lecturers
1	Chairman	Dr. V. Neeraja
1	Members	Dr. K. Balakrishna
2		Dr. K.Sudha rani
3		Sri. M. Aruna



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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No. 15/ Internship Committee / 2024-25 dated: 04-05-2025

Sub: SWR GDC (G) Kanchikacherla – **Internship Committee** - for the year of 2025- 26
– Regarding.

ORDER

The Principal is pleased to constitute the **Internship Committee** for the year of 2025- 26. The Committee staff members are given below

S.No	Committee	Name of the Lecturers
1	Coordinator	Dr. T.Naga Lakshmi Lec. in Computer Science
2	Members	Dr. K.Sudha rani Lec. in Commerce
3		Sri. M. Aruna Lec. in Physics

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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No. 16/ Alumni Committee / 2025-26 dated: 05-05-2022

Sub: SWR GDC (G) Kanchikacherla – **Alumni Committee** - for the year of of 2025- 26

.Regarding

ORDER

The Principal is pleased to constitute the **Alumni Committee** for the year of 2021- 22. The Committee staff members are given below

S.No	Committee	Name of the Lecturers
1	Coordinator	Dr. K. Balakrishna Lec. in Telugu
2	Members	Dr. K.Sudha rani Lec. in Commerce
3		Dr. K. Sudharani Lec. in Commerce
4		Sri. M. Aruna Lec. in Physics
5		G.Sandhya Rani Lec. in Mathematics

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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No. 17/ Finance and Purchase Committee / 2025-26 dated: 21-10-2025

Sub: SWR GDC (G) Kanchikacherla – **Finance and Purchase Committee** - for the year of 2024- 26 – Regarding.

ORDER

The Principal is pleased to constitute the **Finance and Purchase Committee** for the year of 2021- 22. The Committee staff members are given below

S.No	Committee	Name of the Lecturers
1	Coordinator	Dr. K. Balakrishna Lec. in Telugu
2	Members	Dr. K.Sudha rani Lec. in Commerce
3		Sri. M. Aruna Lec. in Physics
4		Smt. Lavanya A.L Lec. in Computer Science
		Dr.T.Naga Lakshmi Lec. in Computer Science



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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No. 18/ Research Committee / 2025-26 dated: 21-10-2021

Sub: SWR GDC (G) Kanchikacherla – **Research Committee** - for the year
of of 2025- 26 .Regarding

ORDER

The Principal is pleased to constitute the **Research Committee** for the year of 2021- 22. The Committee staff members are given below

S.No	Committee	Name of the Lecturers
1	Convener	Dr. K. Balakrishna Lec. in Telugu
2	Members	Dr. K.Sudha rani Lec. in Commerce
3		Smt. T. Nagalakshmi Lec. in Computer Science
4		Dr. Y. Sumithra Lec. in English
5		Sri. M. Aruna Lec. in Physics

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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No. 19/ Academic Audit - Committee / 2024-25 dated: 20-06-2025

Sub: SWR GDC (G) Kanchikacherla – **Academic Audit Committee** - for the year of 2025- 26 – Regarding.

ORDER

The Principal is pleased to constitute the **Academic Audit Committee** for the year of 2022- 23. The Committee staff members are given below

S.No	Committee	Name of the Lecturers
1	Coordinator	Sri. M. Aruna Lec. in Physics
2	Members	Dr. K. Balakrishna Lec. in Telugu
3		Dr. K.Sudharani Lec.in Commerce
5		Dr. T. Nagalakshmi Lec.in Computer Science



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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No. 20/ COMMUNITY SERVICE PROJECT - Committee / 2025-26 dated: 02-05-2025

Sub: SWR GDC (G) Kanchikacherla – **COMMUNITY SERVICE PROJECT
Committee** - for the year of 2025- 26 – Regarding.

ORDER

The Principal is pleased to constitute the **COMMUNITY SERVICE PROJECT
Committee** for the year of 2022- 23. The Committee staff members are given below

S.No	Committee	Name of the Lecturers
1	Principal	Dr. V. Neeraja
2	Coordinator	Smt. T. Nagalakshmi Lec.in Computer Science
3	Members	Dr. K.Sudharani Lec.in Commerce
4		Dr. K. Sudharani Lec.in Commerce
5		Sri. P.N.V. Prasada Rao Lec.in Mathematics
6		Smt. Lavanya A.L Lec.in Computer Science



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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No. 20/ CPD Council - Committee / 2025-26 dated: 27-06-2025

Sub: SWR GDC (G) Kanchikacherla – **CPDC Committee** - for the year of 2025- 26
– Regarding.

ORDER

The Principal is pleased to constitute the **College Planning Development Council (CPDC) Committee** for the year of 2025- 26. The Committee staff members are given below

S.No	Committee	Name of the Lecturers
1	Principal	Dr. V. Neeraja
2	Coordinator	Dr. K. Balakrishna Lec. in Telugu
3	Members	Sri. M. Aruna Lec. in Physics
4		Dr. T. Nagalakshmi Lec.in Computer Science
5		Dr. K. Sudharani Lec.in Commerce
6		Dr. Y. Sumithra Lec. in English
7		Smt. P. Sadhana Sr. Assistant
8	Special Invitee	Sri. K. James Student Parent

V. Neeraja

Principal

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PROCEEDINGS OF THE PRINCIPAL: SWR GDC (G) KANCHIKACHERLA

PRESENT: DR.V. NEERAJA, M.Sc., Ph.D

Procs RC No. 21/ NAAC CRITERIA / 2025-26 dated: 19-07-2025

Sub: SWR GDC (G) Kanchikacherla – **NAAC CRITERIA** - for the year of 2025- 26 –
Regarding.

ORDER

The Principal SWR GDC pleased to constitute the below NAAC CRITERIA coordinators for the year of 2022- 23.

S.No	Committee	Name of the Lecturers
1	Criteria - I	Dr. K. Balakrishna Lec. in Telugu
2	Criteria - II	Dr. K.Sudharani Lec.in Commerce
3	Criteria - III	Dr. Y. Sumithra Lec. in English
4	Criteria - IV	Smt. P.S. Satyavani Lec.in Commerce
5	Criteria - V	Smt. Lavanya A.L Lec. in Computer Science
6	Criteria - VI	Dr. T. Nagalakshmi Lec.in Computer Science
7	Criteria - VII	Dr. K. Sudharani Lec.in Commerce
8	Academic audit Coordinator	Dr. K. Balakrishna Lec. in Telugu
9	IQAC Coordinator	Sri. M. Aruna Lec. in Physics

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